

Pre-Approval of Professional Experience

Computer Science

Name: _____ Student Number: _____ Class Year: _____

1. Attach a short description of your proposed professional experience. Include the following information, depending on the type of your professional experience. Include as much information as you have available right now but there is no need to exceed one page.
 - Internship or co-op: Name of organization, location, job title, duration, hours per week, description of duties.
 - Research: Name of organization, location, name of supervisor or program (such as an REU), duration, hours per week, description of research project.
 - Class project: Course number, name of instructor, semester taken, description of project.
 - Other supervised projects: Include information similar to the above, adapting as appropriate.
2. The Professional Experience requirement of the Common Experience is meant to help you achieve certain learning objectives related to life-long and independent learning, teamwork, leadership and service. During your professional experience, look for and record the following (perhaps in a journal):
 - Instances where more experienced colleagues update their skills and knowledge.
 - Instances where you have to learn new knowledge or skills on your own.
 - Instances where you have to use leadership skills such as goal setting, change management, ethical behavior, and providing actionable feedback.
 - Instances where you have to use teamwork skills such as building effective relationships with peers, being a collaborative team member, and identifying and managing team conflicts.
 - Instances where you or your colleagues provide service to the University, to the community, or to the profession.

You will be asked to report on these when you ask for final approval of your professional experience.

Student signature: _____ Date: _____

Approval: _____ Date: _____